

NHA Y3 (2025-2026) ERSEA Timeline

(Subject to Change)

FAQs

- Application dates: All Applications dated after **1/1/2025** will be good for both 2024-2025 and 2025-2026; up to 6/30/2026.
Please indicate the school year(s) clearly on page 1 of the Application.
- What is a Returnee:
 - HS: ONLY children who are age eligible for a 2nd Year for Head Start, regardless of OI status.
 - ALL currently enrolled EHS children, EHS enrollees current enrolled applications are good until they turn 3 years old. NO 3rd Yr. application is required.
- NOT a Returnee:
 - HS children that are age eligible for a 3rd year of HS services need to re-apply and recomplete.
 - EHS to HS Transition children, that are age eligible for HS services, need to re-apply and recomplete.
- **1st day of school** (dates subject to change)
 - EHS CCTR – Wednesday, July 2, 2025
 - EHS/non-CCTR – Monday, July 7, 2025
 - ALL HS – Tuesday, September 2, 2025
 - San Diego Community College – Monday, August 18, 2025
 - Partners Recipients – August - 2025
- Over Income Enrollment:
 - Returnee children who are over income in Yr. 2 will be rolled over to Yr. 3 (25-26), place name on returnee rosters
 - NEW Over Income Request:
 - NEW children WITH disability – must be cleared by CSQI for disability points
 - EHS/non-CCTR submit Monday, 6/09/2025
 - HS submit Monday, 8/4/2025
- Rosters and Transfers:
 - Prior to school beginning – for BOTH HS and EHS, Rosters are to be submitted, see dates above.
 - GOP & non-certified to rcokes@neighborhoodhouse.org
 - CDE Certified Children to storres@neighborhoodhouse.org
 - Home Base (SEF-EHS-HS) to be sent to Matilde Urrea-Bermudez via TEAMS or OSR
 - Transfers Request, within the GOP should be communicated with the FSS/ Center and CEU and / or CDE Team within three working days.
 - Transfer with Partners /Delegate Recipients can take longer. (Use NHA Transfer Form) ** child's file pick-up is the responsibility of the requesting center/ program.

As of September 2, 2025 NO ROSTERS

GOP/ Home Base EHS and HS, will NO LONGER email request. ALL enrollment program changes (enrollments/ rosters/ drops/ ownerships and so on) are to be sent via the Online Service Request System (OSR).

ERSEA Timeline

January- February 2025

- **Community Assessment Review and Update**

March 2025

- **Identify Potential Returnees** begin contacting parents to determine interest
- Age-eligible for 2025-2026, income-eligible.
- Age-eligible for 2025-2026, disability – sorted income eligible and over-income.

Annual ERSEA Kick-off: University of Head Start (dates to be announced)

** CEU SPRING BREAK March 31 to April 7 **

- CEU will remain open
- Check with your assigned CEU liaison for times and dates available

April 2025

- **EHS PL CLEAN UP, begins**
 - CEU will send out the most current PL (Wait List) to area offices/EHS PAs
 - EHS programs are to “clean-up” the PL.
- EHS programs are to determine those families wishing to be considered for the 2025-2026 school year and need a new Application if submitted prior to 1/1/2025
- and determine those children who will be turning 3 years old by 12/1/2025 and can submit a new HS Application and need to be removed from the EHS PL.

June 2025 – EHS Enrollment

- **Monday June 2, 2025 EHS Programs Center Base Certified Rosters accepted.**
 - Rosters can be submitted for new Applicants to EHS.
 - Submit roster to Richard via email: rcokes@neighborhoodhouse.org
 - Home Base (SEF-EHS-HS) to be sent to Matilde Urrea-Bermudez via TEAMS or OSR
- **HS PL CLEAN UP Begins**
- CEU will send out the most current PL to area offices/FSS
 - HS programs are to “clean-up” the PL
- HS programs are to determine those families wishing to be considered for the 2025-2026 school year and will need a new Application if submitted prior to 1/1/2025; and determine those children who will not be age-eligible for the 2024-2025 school year and need to be removed from the PL

Year 2 (2024-2025) PL EHS and HS will be CLOSED 6/1/2025

LAST DAY FOR Year 2 (2024-2025)- dates subject to change

- HS (non-Certified) – Friday, June 13, 2025
- EHS (non-Certified) -- Friday, June 13, 2025
- EHS Home Base – Friday, June 20, 2025
- CCTR – Monday, June 30, 2025

July 2025

- **EHS begins** (see posted calendars)
 - EHS CCTR – Wednesday, July 2, 2025
 - EHS/non-CCTR – Monday, July 7, 2025
- EHS 100% enrollment
- **"No Shows"**, identify attendance codes of "U" as soon as possible and prepare OSR drop request and send to CEU.
- HS rosters Returnees from Yr. 2

August 2025

- NEW HS rosters
- NEW HS Over Income Request – August 4, 2025
 - NEW children WITH disability – must be cleared by CSQI for disability points

September 2023 (Dates subject to change)

- **HS Yr. 3 begins** (see posted calendars), **Tuesday September 2, 2025**
- 100% enrollment
- **"No Shows"**, identify attendance codes of "U" as soon as possible and prepare OSR drop request and send to CEU.

Welcome to Year 3.

ERSEA Recruitment is a continued process.

OSR - Online Service Request

GOP/ Home Base EHS and HS, will NO LONGER email request. ALL enrollment program changes (enrollments/ rosters/ drops/ ownerships and so on) are to be sent via the Online Service Request System (OSR).

Attendance VINFAX digital numbers, PDF (no paper).

- (858) 357-8671
- (858) 357-8672